



Dragon's Den Information Pack  
Tel: **07849 756 840**  
E mail: [dragonsdenschoolclub@hotmail.com](mailto:dragonsdenschoolclub@hotmail.com)



**Dragons' Den**  
**St. George's R.C. Primary School**  
**1 Winterscale Street**  
**York**  
**Headteacher ~ Mrs Dee Statham**

**Dragons' Den Manager ~ Charlotte Mapplebeck**

### WELCOME PACK

Dear Parents and Carers,

Welcome to Dragons' Den school club! We are so pleased you will be joining our club! This pack contains information about Dragons' Den's aims, opening times, fees, policies etc. We hope this pack will give you the information you need but if you have any queries or questions please feel free to speak to our lovely manager, Charlotte Mapplebeck who will be very happy to help.

### Meet the Team!

Mrs Harper

Mrs Iggulden

Mr Myers

Mrs Mapplebeck

Mrs Oliver

Mrs Humphries

Miss Jacques



## Dragons' Den Aims

Here at Dragons' Den, we aim to provide your children with a safe, fun environment to relax and play in. We want your child to feel as comfortable and happy here as they do in school and at home ~ and to have a place to not only learn and do their homework, but to play and take part in fabulous activities.

We also want you, as their parents and carers, to feel happy and confident that your children are receiving the highest quality care that they deserve. Dragons' Den will be an extension of school allowing the children to get support with homework and times tables, and to take part in fun activities including sports and arts and crafts. We are offering a safe and secure environment for your child to play and relax and receive quality childcare.

## Timings and Fees

### Breakfast club:

Breakfast club runs from 7:30-8:50. The children will go to their classes at 8:50. We will provide a lovely choice of cereals and toast for your child to enjoy.

We will also provide an opportunity for reading, changing reading books and quiet activities so that your child has the perfect start to their school day.

Breakfast club sessions will cost £4 per session, per child.

### After school club:

After school club runs from 3:00 -6:00 which is when Dragons' Den will close. We will provide fun and exciting activities for your children, games, relaxing areas to read and spaces to do homework. We will also provide a light snack to keep them going until they are home with you.

Afterschool club will cost £7.20 per session, per child.

We also accommodate children who may be attending clubs after school such as magic maths, music or sports clubs ~ so that your children will not miss out on other commitments they wish to take part in. Any questions or queries please ask Charlotte our Club Manager.



### Booking

All bookings need to be made on our termly booking sheets. Please be aware that Dragons' Den is a 24 place setting so please make sure you get your child booked in asap.

### Fees

Dragons' Den fees will be payable through the school Parent Pay system. We will have a separate account to pay your Dragons' Den fees so you can see when and how much you have paid. We will be accepting childcare vouchers.

### Late Fees policy

Here at Dragons' Den we understand that sometimes your day doesn't always go as planned and you may have occasions where you are running late!

Our policy is here to help clarify things should this situation arise.

Our policy states that as long as you contact Dragons' Den before 6pm, so that we are aware that you are on your way, we will not charge you for the lateness.

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However, if lateness occurs on more than 2 occasions we will be required to charge you £5 every five minutes after 6pm to cover the cost of employing our staff. We have to adhere to very strict staff child ratios and there would have to be 2 members of staff with your child.

If you don't inform us that you are going to be late, we will also be required to charge the £5 extra.

*The manager will of course be able to use her discretion on some occasions ~ as we do understand that unexpected situations can arise!*

### Cancellation policy

At Dragons' Den we have a 7 day cancellation policy. If you know that you will not be attending the club we ask you amend your booking on Parent Pay.

If you have any issues please do e-mail us at:

[dragonsdenschoolclub@hotmail.com](mailto:dragonsdenschoolclub@hotmail.com)

or phone us on:

**07849 756 840**

Sickness is also covered in the policy as long as you notify school that your child is absent from school. Unfortunately, if you do not let us know that your child will not be attending we will be required to charge you for the session to cover our staffing costs.

**Registration Form**

Name of child			
Age			
Date of birth			
Home address			
Parent / Guardian name			
Does this person have parental responsibility?		Yes	No
Work address			
Home number			
Work number			
Mobile			
E mail			
Parent / Guardian name			
Does this person have parental responsibility?		Yes	No
Work address			
Home number			
Work number			
Mobile			
E mail			
Alternative Emergency contacts who have permission to collect your child		<u>Mobile number</u>	<u>Relationship to child</u>
Contact 1 name			
Contact 2 name			

Medical Information

Name of Child's Doctor: \_\_\_\_\_

Surgery address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

About your Child:

Please detail any additional/ special needs your child has (please provide full details)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please detail any dietary requirements /food allergies for your child (please provide full details)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Password Protection:

Part of our Safeguarding policy is to set up a password. In the event that the child is being collected by someone other than yourselves or your emergency contacts, could you please provide a password below which the collector can tell us to verify they have your consent to collect you child. We will also phone you to verify if the person collecting your child is unfamiliar to us.

Password: \_\_\_\_\_

Parent/ Guardian signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Copies of our safeguarding, administering medicines, behaviour and fire policies are available for you to read on our website.