

St George's Roman Catholic Primary School

Reporting to Parent's Policy

January 2017

At St George's Roman Catholic Primary School, we aim to give children an education of the highest standard. We aim for excellence in all our school activities and encourage all children, whatever their ability, to achieve the best they possibly can. We believe that the support and involvement of parents is vital to children's learning and therefore strive to work closely with all parents .

School has a legal obligation to include certain information in our annual written report to parents of all pupils of statutory school age.

We inform parents of:

- The personal development of their child
- A celebration of achievements of the child
- Progress
- Effort
- Current targets and next steps in learning
- Attendance record - number of possible attendances and percentage of unauthorised absences.
- An overview of effort, attitude, behaviour for learning and significant achievements
- Arrangements for discussing the report.
- Results of any statutory examinations taken (Year 1 phonics, Year 2 SATS & Year 6 SATs).
- We also include a self-assessment written by the children.

The annual report provides parents with a summary of their child's achievements in all aspects of school life over the course of the year.

It enables parents to see clearly the progress their child has made, and what can be done to assist that progress in the future.

The inclusion of targets for future learning in the report helps parents, pupils and receiving teachers to see how progress can best be built upon and sustained.

We make sure our comments are written with the reader in mind: the language is clear and appropriate for parents and free of "jargon".

The report includes a section inviting parents to contribute their own comments to the report if they wish and invites parents to discuss the report with their child's teacher.

Consultations with parents

- We organise whole class welcome meetings for parents with class teachers at the start of the academic year - during the school day and in the evenings.
- We hold one to one meetings for parents with class teachers in October to set expectations for the coming year.
- We organise one to one meetings for parents with class teachers in the Spring term to discuss progress.
- We send detailed written end of year reports in the Summer Term.

As part of the schools continuing commitment to meeting the needs of parents and carers, questionnaires are sent out annually and the results are shared with parents.

School responds to any relevant issues raised by parents in the questionnaires. School operates an 'open door' policy so that parents can make an appointment to see their child's class teacher at any time.